

Disability & FMLA Forms

- 1 Disability and FMLA forms can be either dropped off or faxed to our office.
- 2 Effective September 1, 2018, completion of the first set of forms for you or your family member will be assessed a \$25.00 fee per surgery, procedure, pregnancy or any other one occurrence. Any additional forms will be completed at no charge. This fee is due at the time the forms are dropped off; **cash or credit.** No Personal Checks.
- 3 It will take our office (2) two weeks to complete your forms. We will call you when they are ready for pick up, mailing or faxing.
- 4 All patients **must do** the following:
 - Complete patient portion of your paperwork
 - Sign a medical release form (attached)
 - Complete our completion request (attached)

If you have any questions, please contact the Clinical Department at (847) 244-4110 or fax any information to:

Attn: Clinical Department

Fax: (847) 244-4494

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Rev. 09-01-18

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